

# Debate Mate

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Learn today. Lead tomorrow.



## JOB DESCRIPTION

- Job Title:** Programme Director (1 year FTC with option to extend)
- Reporting to:** Head of Operations and Programmes, Educational Development Director, Executive Director & CEO
- Responsible for:** Overseeing Debate Mate mentors and Debate Mate programme, and others involved with Debate Mate programme as and when required

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## Objectives

- To ensure the overall effective development and delivery of Debate Mate programmes
- Assume primary responsibility for the development and delivery of individual Debate Mate programmes when necessary
- To support fundraising and development activities for the Debate Mate programmes
- To represent, develop and promote the Debate Mate brand

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## Context

Debate Mate runs after-school debating clubs in areas of high child poverty, delivered by students from the top universities as mentors. Debate Mate delivers a range of innovative, cutting-edge educational programmes which focus on developing communication skills, leadership, critical and creative thinking, teamwork and self-management, as well as building confidence, resilience and self-esteem. Current Debate Mate programmes include:

- Core Programme: Debate clubs in schools, the Urban Debate League and Debate Mate Cup, working with pupils in Years 5 – 10
- Debate Mate Graduate School: Working with Year 10 – 13 pupils, including Saturday school, competitions and supporting older students in delivering community projects
- Debate Mate Plus: A programme that includes debate training, careers and UCAS advice, employer interactions and access to work placements / internships
- Debate Mate Accelerate Programme: Debate clubs focused on students deemed at risk of exclusion or with academic, behavioural or social needs
- DebateBox: An innovative behaviour intervention programme to engage students through debating and boxing
- Education UK Programmes, which include bespoke student and CPD training for teachers
- Debate Mate Jamaica: Working with teachers and students to deliver a bespoke programme
- Debate Mate International Summer Programmes: Condensed three week programmes in Nepal, Kenya and Rwanda

## **Key Areas of Responsibility:**

### 1. Development and Delivery of Programmes

- Building and managing relationships with schools, coordinating Debate Mate programmes and weekly debate clubs
- Training, supporting and coordinating mentors for weekly debate clubs
- Continuously reviewing and improving programmes with the Debate Mate team, mentors and other interested parties
- Assisting in the development of high quality resources
- Raising the profile of the Debate Mate brand
- Assisting in the development and delivery of effective training programmes for teachers and bespoke student training programmes
- Contributing to the development and improvement of the Debate Mate website and online resources, and consistently engaging with social media to communicate with key stakeholders
- Assisting with completion of fundraising applications to support Debate Mate programmes
- Supporting the delivery of the corporate volunteers programmes

### 2. Management

- Effectively support the Head of Operations and Programmes, the Educational Development Director, Executive Director and CEO.
- Help manage the Gap Year assistant (if applicable), interns and any support staff/contractors where necessary
- Assume primary responsibility for the development and delivery of individual Debate Mate programmes and other projects as necessary
- Ensuring all aspects of the Debate Mate programme are conducted in keeping with the overall ethos of Debate Mate and consistent with the brand
- Regular performance and quality reporting to the Head of Operations and Programmes, Educational Development Director, Executive Director, CEO and other relevant stakeholders, as required.